

Partnership Action for Continuing Employment

Digital Toolkit for Employers



PACE

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Introduction

Partnership Action for Continuing Employment (PACE) is the Scottish Government's initiative dedicated to helping individuals and employers with the advice and support they need when faced with redundancy.

PACE is a partnership of 24 organisations together with the Scottish Government including Skills Development Scotland, Department for Work and Pensions, Citizens Advice and local authorities, and can provide affected employees with information and advice on their next steps following redundancy.

Employers dealing with redundancies can get support from PACE by calling **0800 783 6000** or visiting

employers.skillsdevelopmentscotland.co.uk/manage-your-workforce/pace. PACE supports businesses of any size and from any sector, no matter the number of employees involved. It's free of charge and can help take away some of the stress of dealing with redundancy. Advisers can come and speak to staff about their next steps and what support is available.

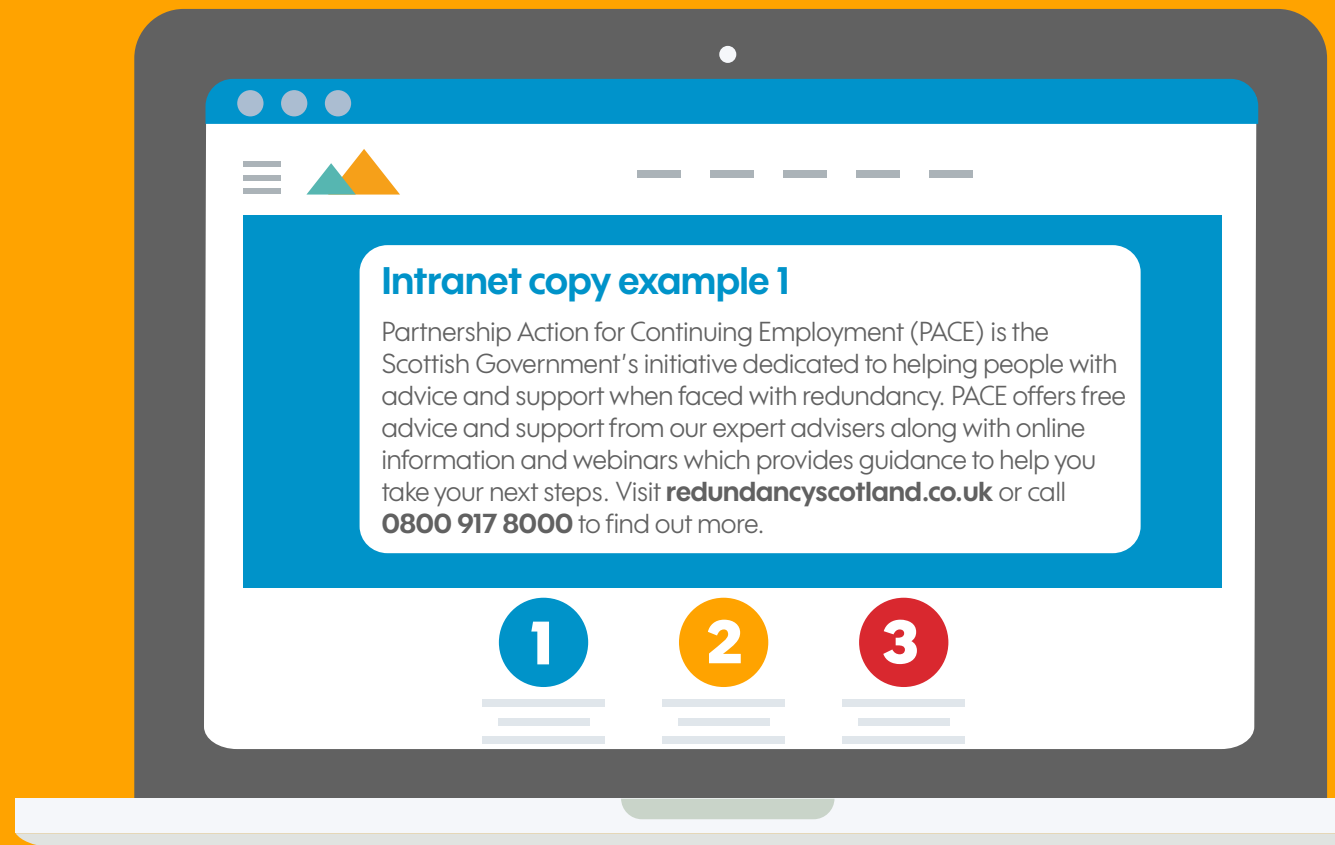
This toolkit contains information and messages that you can share with employees, including intranet copy and key resources available.

If you're in the process of planning a bespoke support package with PACE, we will work with you to provide targeted communications to employees promoting the agreed interventions.

Suggested intranet copy

The following copy can be used on staff intranet pages to help inform employees about the support available to them if faced with redundancy. Use along with the PACE logo which you can download from page six.

You can use the **PACE animation video** to help visualise the PACE offer to those facing redundancy.



Suggested intranet copy

Copy Example



Short text

Partnership Action for Continuing Employment (PACE) is the Scottish Government's initiative dedicated to helping people with advice and support when faced with redundancy. PACE offers free advice and support from our expert advisers along with online information and webinars which provides guidance to help you take your next steps. Visit redundancyscotland.co.uk or call **0800 917 8000** to find out more.

Copy Example



Longer text

Partnership Action for Continuing Employment (PACE) is the Scottish Government's initiative dedicated to helping people with advice and support when faced with redundancy. PACE can help with money and benefits advice, searching and applying for jobs and information on available funding. Visit redundancyscotland.co.uk for more information on how PACE can help you, with resources including the Redundancy Support Tool which can provide information based on your redundancy situation, and a series of webinars providing advice and tips to help you get back on your feet. You can also call **0800 917 8000** to speak to an expert adviser.

Whats App



Text

PACE can help you with your next steps following redundancy. Call to speak to an adviser on **0800 917 8000** or visit www.redundancyscotland.co.uk for info, resources and webinars. PACE is free and confidential.

The PACE logo

Please use the PACE logo on your intranet or wherever you reference PACE in your communications where possible.

 **DOWNLOAD
THE LOGO HERE**

If you require help or approval, please email marcomms@sds.co.uk. Use the PACE logo on a white or light coloured background to achieve maximum contrast.



Additional PACE resources

Skills Development Scotland, which leads on the delivery of PACE has a number of resources which individuals can access to help them get information and advice on dealing with redundancy.

Also available as downloadable resources are:

- **Facing Redundancy** – a guide providing information on national PACE services
- **Local PACE guides** – contact details of PACE services in local areas
- **Positive Steps to your Future** – a handbook to help people work through their next steps following redundancy.

The Redundancy Support Tool provides individuals with personalised information and support by answering a few questions about their own redundancy situation.

There is a series of pre-recorded webinars available which provides lots of useful information. The webinar topics are:

- Introduction to redundancy support
- Making the most of voluntary redundancy
- Create positive change in your work and life
- Identify and communicate your skills and strengths
- Explore career and learning options
- Find and create job opportunities
- Produce great CVs and covering letters
- Succeed at job interviews

All of these resources are available at www.redundancyscotland.co.uk

